



Employment Bulletin (Internal/external)

City of North Battleford
1291 101st Street
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North Battleford, SK S9A 2Y6

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Website:
<https://www.cityofnb.ca/>

Interested candidates are invited to apply by submitting a detailed resume quoting job reference number to Email: hr@cityofnb.ca

Please note: Priority will be given to internal applicants.

We thank all applicants for their interest; however only those selected for interviews will be contacted.

The City is an equal opportunity employer and values diversity in the workplace. If you require accommodation according to the Saskatchewan Human Rights Code, please let us know in order for us to ensure that you can participate fully and equally during the recruitment and selection process.

The City of North Battleford has a nepotism policy in effect. Please contact Human Resources for further information on this policy (including the definition of a relative under this policy).

North Battleford is located in west-central Saskatchewan. More than 15,000 people, who enjoy a cost of living that is one of the lowest in the country, rely on the daily services provided by the city's 250 full and part-time employees. Its relative size allows for a flexible municipal government that gets rid of the red tape for a fast, friendly business development. We are currently inviting applications for a:

Maintenance Operator

(40 Hours per week) Full-Time

The City of North Battleford has a Maintenance Operator position available in the Parks and Recreation Department. Reporting to the CUplex Manager, this position is a support position within the city's recreation facilities that works closely with building maintenance and arena operators mainly, but not limited to, the CUplex Fieldhouse. The main responsibilities are to complete general caretaking, janitorial and cleaning duties required to maintain a high standard of cleanliness throughout the facilities. Identify and complete minor building maintenance tasks as needed, set up and take down program equipment for all drop in and scheduled programs, prepare all meeting concession rooms for use, and immediately report to the CUplex Manager any major leaks, mechanical system failures or major maintenance problems. The ability to effectively communicate and maintain a tactful, service-oriented relationship with the staff is required.

QUALIFICATIONS:

- Successful completion of Grade 12 or GED equivalent deemed acceptable by the City
- Valid Saskatchewan driver's license and satisfactory drivers abstract
- Provide a clear criminal record including vulnerable sector must be completed prior to employment.
- Standard First Aid/CPR "C"/AED - willingness to get within 3 months
- Will be required to work: days, evenings and weekends on a rotating schedule
- Must be flexible and adapt easily to new and unexpected situations; position often works alone with little supervision
- Ability to stand and walk for long periods of time, ability to lift up to 50lbs
- Ability to demonstrate excellent work attendance and reliability

Competition Number:	MN003
Rate of Pay:	\$21.75 per hour (2019 CUPE 287)
Hours of Work:	8 hrs/day; 40 hrs/week; Workdays dependent on Recreation hours
Competition Closing Date:	April 19, 2021

This position is covered by the Canadian Union of Public Employees (CUPE), Local Union No. 287 Collective Agreement.

To review the comprehensive job description, please contact Human Resources at hr@cityofnb.ca