



1291-101st Street
P.O. Box 460
North Battleford, SK
S9A 2Y6
306-445-1700
cityofnb.ca

Contact Planning and Development

Brittany Lacoursiere, Permit Clerk

306-445-1736
blacoursiere@cityofnb.ca

Brett Kitchen, Junior Planner

306-445-1798
bkitchen@cityofnb.ca

Ryan Mackrell, Assistant Director of Corporate Services

306-445-1705
rmackrell@cityofnb.ca

Jennifer Niesink, Director of Corporate Services

306-445-1718
jniesink@cityofnb.ca



A GUIDE TO
BUILDING PERMITS
AND
BUSINESS LICENSES



Permits

A Development Permit is required for the following projects:

- ⇒ New construction/development
- ⇒ Change the use of a building
- ⇒ Build an accessory building like a garage, shed or gazebo
- ⇒ Build a deck
- ⇒ Home Based Business

A Building Permit is required for the following projects:

- ⇒ New Construction
- ⇒ Residential renovation where structural changes will occur
- ⇒ Change size of existing windows
- ⇒ Renovation in Commercial or Industrial location
- ⇒ Demolish part or all of a structure
- ⇒ Develop legal suites
- ⇒ Build a deck
- ⇒ Build a garage
- ⇒ Build a shed 10 square meters or larger
- ⇒ Install new bedroom windows

Licensing

A Business License is required to operate ANY business in the City

This includes not only commercial locations, but any home based business as well. If in doubt, please contact City Administration, as being caught without a license may result in fines.

Before moving forward with any business venture, please ensure that your proposed business complies with all bylaws, with particular emphasis on zoning.



REMEMBER

BEFORE YOU START

CHECK WITH THE CITY

If you have any questions, please contact:

Brittany Lacoursiere

Permit Clerk, Planning and Development

306-445-1736 or blacoursiere@cityofnb.ca