

PLANNING COMMITTEE MEETING NO. 05/21

Minutes of the City of North Battleford Planning Committee Meeting No. 05/21 held Monday, May 17, 2021, Chapel Gallery, commencing at 5:15 p.m. Meeting was conducted in person and via electronic means utilizing Zoom.

MEMBERS PRESENT:

Mayor	D. Gillan
Councillors	K. Hawtin T. Ironstand G. Lightfoot (Zoom) K. Lindgren (Zoom) R. MacAngus (Zoom) L. Taylor

ADMINISTRATION PRESENT:

City Manager
City Clerk
Executive Assistant

ADMINISTRATION PRESENT VIA ZOOM:

Acting Director of Finance
Director of Corporate Services
Director of Operations
Director of Parks and Recreation
Director of Protective Services
Fleet and Maintenance Manager
Junior Planner

Deputy Mayor Taylor called the meeting to order at 5:15 p.m.

AGENDA

- 23) BE IT RESOLVED That Agenda No. 05/21 for May 17th, 2021, be approved.
Moved by Councillor Hawtin
CARRIED

MINUTES

- 24) BE IT RESOLVED That the Minutes of Planning Committee Meeting No. 04/21 held April 19th, 2021, be adopted.
Moved by Councillor Lindgren
CARRIED



DELEGATIONS – None

CORRESPONDENCE – None

REPORTS – None

UNFINISHED BUSINESS

CITY MANAGER

Re: Photo Voltaic Cells on City Facilities

Discussion was held regarding the installation of photo voltaic cells on five (5) City Facilities, being the:

- Aquatic Centre;
- Curling Rink;
- Waste Water Treatment Plant;
- Field House; and,
- Dekker Centre.

Discussion was also held regarding Federal Gas Tax Funding and the potential energy savings that could be realized from the installation of the cells.

ACTING DIRECTOR OF FINANCE

Re: 2021 Assessment & Property Tax Update

The Acting Director of Finance provided an update noting that the assessment roll has been reconciled, that property tax notices will be printed and mailed to property owners this week, and that the assessment roll will open for inspection on May 19th with public notice via social media, the City website, and a news release.

The Acting Director of Finance also advised that the Saskatchewan Assessment Management Agency (SAMA) conducts revaluations every four (4) years, that SAMA can be contacted directly for more information regarding assessments, and that an Open House will be held June 8th and 9th by appointment only, both in person or virtually, to receive information regarding the assessment revaluations and property taxes.

25) BE IT RESOLVED That the 2021 Assessment and Property Tax update, be received.

Moved by Councillor MacAngus
CARRIED

J. Praski joined the meeting via zoom at 5:25 p.m.



JASON PRASKI, EXA ENERGY CONSULTING
Re: Photo Voltaic Cells on City Facilities

J. Praski presented the City of North Battleford Alternative Energy Report recommendations to Council and noted that Infrastructure Canada's Green and Inclusive Community Building Program could assist in project funding with the exception of the installation of photo voltaic cells on the Waste Water Treatment Plant as the plant would not qualify for funding under the programs criteria.

J. Praski left the meeting at 5:46 p.m.

The City Manager advised that an application under the Green and Inclusive Community Building Program is in progress.

- 26) BE IT RESOLVED That the Photo Voltaic Cells on City Facilities and the City of North Battleford Alternative Energy Report, be received.

Moved by Councillor Lightfoot
CARRIED

NEW BUSINESS

DIRECTOR OF CORPORATE SERVICES
Re: Business Tax Incentive Policy

The Director of Corporate Services advised that a Business Tax Incentive Policy demonstrates the City's openness to business and job creation, and that an amendment will be made clarifying that the maximum incentive relates only to the municipal portion of property taxes.

Discussion was held regarding past use of the policy and comparisons to other municipal Business Tax Incentive Policies.

DIRECTOR OF CORPORATE SERVICES
Re: Heritage Tax Incentive Policy

The Junior Planner and Director of Corporate Services advised that the Policy was drafted to include criteria that recognizes heritage buildings and excludes heritage buildings that have undergone modernizations which diminish the heritage qualities of the building.

Discussion was held regarding building codes, the requirements of new materials as it relates to the eligibility criteria, the \$250,000 building permit required to qualify for the two-year tax exemption, and the difference between the Heritage Tax Policy and a municipal heritage designation.



- 27) BE IT RESOLVED That the Business Tax Incentive and Heritage Tax Incentive Policies be forward to Council as amended.

Moved by Councillor Hawtin
CARRIED

DIRECTOR OF OPERATIONS
CN Rail Vegetation Control

- 28) BE IT RESOLVED That the CN Rail Vegetation Control Report, be received.

Moved by Councillor MacAngus
CARRIED

INQUIRIES – None

NEXT MEETING DATE

The next Planning Committee Meeting is scheduled for Monday, June 21st, 2021.

- 29) BE IT RESOLVED That pursuant to Section 94 of the *Cities Act*, Part III of the *Local Government Freedom of Information and Protection of Privacy Act*, and as outlined in the Procedure Bylaw No. 1700, Schedule "A", that the meeting move In Camera at 6:19 p.m.

Moved by Councillor Lightfoot
CARRIED

Planning Committee returned to the open portion of the meeting at 8:22 p.m.

ADJOURNMENT

- 30) BE IT RESOLVED That the meeting adjourn at 8:22 p.m.

Moved by Councillor Ironstand
CARRIED



CHAIR



SECRETARY