

PLANNING COMMITTEE MEETING NO. 04/21

Minutes of the City of North Battleford Planning Committee Meeting No. 04/21 held Monday, April 19, 2021, Chapel Gallery, commencing at 5:13 p.m. Meeting was conducted in person and via electronic means utilizing Zoom.

MEMBERS PRESENT:

Mayor	D. Gillan
Councillors	K. Hawtin T. Ironstand G. Lightfoot K. Lindgren R. MacAngus L. Taylor

ADMINISTRATION PRESENT:

City Manager
Communications Administrator
Environmental Manager

ADMINISTRATION PRESENT VIA ZOOM:

City Clerk
Director of Corporate Services
Acting Director of Finance
Director of Operations
Director of Parks and Recreation
Director of Protective Services

Deputy Mayor Lightfoot called the meeting to order at 5:13 p.m.

AGENDA

- 18) BE IT RESOLVED That Agenda No. 04/21 for April 19th, 2021, be approved.
Moved by Councillor Hawtin
CARRIED

MINUTES

- 19) BE IT RESOLVED That the Minutes of Planning Committee Meeting No. 03/21 held March 15th, 2021, be adopted.
Moved by Councillor Lindgren
CARRIED



DELEGATIONS

EITHAN PILLIPOW, KINDRACHUK AGREY ARCHITECTURE
Re: Accessibility Audit Results

Mr. Pillipow was in attendance via Zoom to provide information regarding the Access Communications Civic Arena Accessibility Audit Report and advised that handrail and guardrail upgrades, and signage upgrades as it relates to wayfinding and emergency exits are recommended priority upgrades.

Discussion was held regarding accessibility to the second floor of the building, the lifespan of the Arena, and the short-term, mid-term and long-term planning of the arena.

Council directed Administration to bring forward options and the associated costs with respect to the prioritized recommendations outlined within the report.

E. Pillipow left the meeting at 5:41 p.m.

KATHERINE FINN, NORTH SASKATCHEWAN RIVER BASIN COUNCIL
Re: Heritage River Program

Ms. Finn was in attendance via Zoom to present information regarding the history of the North Saskatchewan River and ongoing efforts to formally designate the River as a Canadian Heritage River.

Discussion was held regarding future commitments required from the City and it was noted that, should the River be designated, there will be no financial impact to the City, that reporting will be required in the future, and that the North Saskatchewan River Basin Council will manage and facilitate all future reporting requirements.

K. Finn left the meeting at 6:00 p.m.

- 20) BE IT RESOLVED That the following delegations, be received:
- Kindrachuk Agrey Architecture, as presented by Eithan Pillipow; and,
 - North Saskatchewan River Basin Council, as presented by Katherine Finn.

Moved by Councillor Ironstand
CARRIED

CORRESPONDENCE – None



REPORTS

CITY CLERK

Re: Policy and Procedure Template Update

The City Clerk provided information regarding updates to the Council approved Policy and City Manager approved Procedure templates, and note that Administration will be reviewing and realigning current practices surrounding the management of Policies and Procedures moving forward.

UNFINISHED BUSINESS – None

NEW BUSINESS

CITY MANAGER

Re: North Battleford Council 2021 – 2025 Strategic Plan

The City Manager presented the draft North Battleford Council 2021 – 2025 Strategic Plan. Council recommended changes and proposed ideas to the following sections of the Plan, to be brought back to the regular Council Meeting to be held April 26, 2021, for resolve:

- Vision;
- Healthy and Safe Community;
- Organizational Excellence;
- Regional Hub; and,
- Excellence in Governance and Citizen Focused Services.

DIRECTOR OF OPERATIONS

Re: Waste Management Facility Permit to Operate and Annual Report

The Director of Operations and the Environmental Manager were in attendance to update Council regarding the renewal of the Waste Management Facility Permit to Operate and speak to the 2020 highlights within the Annual Report.

The Environmental Manager advised that according to rough calculations the facility will be viable for an additional 37 years and that the Waste Management Facility Operations Plan was accepted by the Ministry of Environment with minor amendments.

- 21) BE IT RESOLVED That the Waste Management Facility Annual Report, be received.

Moved by Councillor Taylor
CARRIED



INQUIRIES

Cllr. Hawtin advised of safety concerns regarding motorized vehicles on biking trails and requested signage and/or options with respect to barricades.

Cllr. Hawtin also advised that a group of volunteers will be cleaning up the bike trails along the river on Community Clean Up Day and were requesting that disposal of the garbage collected at the Waste Management Facility, be complimentary.

Discussion was held regarding the tendering process and Council requested that the implications associated with changing a tender process and preferential practices be brought back as information.

Mayor Gillan Requested confirmation surrounding the current fire ban, noting the ban continues and that fire pits which have been properly inspected and have received permits from the City of North Battleford are permitted if all rules and regulations are being followed.

NEXT MEETING DATE – Monday, May 17, 2021

There was no In Camera Session held during this meeting.

ADJOURNMENT

22) BE IT RESOLVED That the meeting adjourn at 7:31 p.m.

Moved by Councillor Lindgren
CARRIED


CHAIR


SECRETARY