

PLANNING COMMITTEE MEETING NO. 03/21

Minutes of Planning Committee Meeting No. 03/21 held Monday, March 15, 2021, Chapel Gallery, commencing at 5:16 p.m. Meeting was conducted in person and via electronic means utilizing Zoom.

MEMBERS PRESENT:

Mayor D. Gillan
Councillors K. Hawtin
T. Ironstand
G. Lightfoot
K. Lindgren
R. MacAngus
L. Taylor

ADMINISTRATION PRESENT:

City Clerk
City Manager
Communications Administrator
Director of Operations

ADMINISTRATION PRESENT VIA ZOOM:

City Planner
Director of Corporate Services
Director of Finance
Director of Parks and Recreation
Junior Planner

Deputy Mayor Lightfoot called the meeting to order at 5:16 p.m.

AGENDA

11) BE IT RESOLVED That Agenda No. 03/21 for March 15th, 2021, be approved.

Moved by Councillor Hawtin
CARRIED

MINUTES

12) BE IT RESOLVED That the Minutes of Planning Committee Meeting No. 02/21 held February 16th, 2021, be adopted.

Moved by Councillor Ironstand
CARRIED



DELEGATIONS

PERRY NEUFELD - TERRITORIAL YOUTH SERVICES

Mr. Neufeld was in attendance to provide an update regarding the Territorial Youth Services Program noting the programs ongoing success of over 30 years and the forthcoming Building Expansion Project intended to expand its capacity and workspace for future programming.

Mr. Neufeld advised that the program runs from 5 – 9 p.m. on weekdays to allow youth to work off community service hours in the evenings and that the construction project and any related noise will not be an issue for neighbouring businesses or residents during evening hours.

Mr. Neufeld also advised that Territorial Youth Services is aiming to raise \$375,000 this year toward the phased in Building Expansion Project, that any assistance from the City toward the project's capital costs would be appreciated, and that the organization currently receives funding from the Ministry of Justice and Attorney General for operational related expenses.

Deputy Mayor Lightfoot recommended that Territorial Youth Services contact Corporate Services to ensure there are no building permit and/or zoning requirements relating to the project and thanked Mr. Neufeld for his presentation.

P. Neufeld left the meeting at 5:31 p.m.

CORRESPONDENCE

None

REPORTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

DIRECTOR OF CORPORATE SERVICES
Re: 2020 Land Pricing Review



The Junior Planner reported on the 2020 Land Pricing Review and discussion was held regarding the implementation of a criteria for recognizing the heritage significance of relevant properties on a case-by-case basis and the repricing of corner and odd-shaped lots.

Council requested that information regarding the pricing of corner and odd-shaped lots in both Fairview Heights and Killdeer Park be brought back to a future meeting for information and discussion.

13) BE IT RESOLVED That the 2020 Land Pricing Review be recommended to the March 22nd, 2021, Council Meeting for approval.

Moved by Councillor Lindgren
CARRIED

ACTING DIRECTOR OF FINANCE
Re: SUMAssure Update

The Acting Director of Finance provided an update regarding SUMAssure, the City's current insurance provider.

Discussion was held regarding the \$200,000 savings the City realized when subscribing to the new provider and the type of legal related advice the City receives under the policy.

Re: Weekly Financial Report

The Acting Director of Finance provided an update regarding the Weekly Financial Report and discussion was held regarding municipal ticketing receivables.

Council requested that the graph regarding municipal ticketing be amended to clarify outstanding vs. collected municipal ticket fees and totals.

14) BE IT RESOLVED That the SUMAssure and Weekly Financial Report Updates, be received.

Moved by Councillor Taylor
CARRIED

DIRECTOR OF OPERATIONS
Re: Bollard Maintenance

The Director of Operations provided information regarding the costs associated with damaged or missing bollards and discussion was held regarding potential reasons for the reoccurring damages to bollards in some areas, and the need to monitor future repairs or maintenance to establish any relevant trends to assist in mitigating future damages.

Discussion was also held regarding pedestrian safety in crosswalks and stop lines with regards to parking lots.



The Director of Operations advised that missing, within the report, means that the bollard was completely removed and stolen or simply removed from the ground and laying in the vicinity of the bollard's original location, and that staff is currently reviewing options for new bollards that may better tolerate some forms of damage.

Council directed staff to re-paint the stop lines outside City Hall.

Re: N. Saskatchewan River Hydrotechnical Assessment of Bank Erosion Issue Study

The Director of Operations provided information regarding the Bank Erosion Issue Study and discussion was held regarding the need for a long-term plan where it concerns water security in the city and the requirement of environmental studies when applicable.

15) BE IT RESOLVED That the Bollard Maintenance and the North Saskatchewan River Hydrotechnical Assessment of Bank Erosion Issue Study, be received.

Moved by Councillor Ironstand
CARRIED

INQUIRIES

Councillor Lindgren requested information regarding the current processes surrounding third party grants.

City Manager advised that third party grants have been included in upcoming budget discussions, and that the topic will come back to a meeting in May or June for further information.

Mayor Gillan advised that the Lighthouse North Battleford did receive government funding to maintain operations until the end of September 2021, and that the PST reimbursement request with regards to the Force Main Replacement Project was declined by the Minister of Finance due to an issue with project timelines.

NEXT MEETING DATE

Monday, April 19, 2021



FREEDOM OF INFORMATION & PROTECTION OF PRIVACY ACT
Part III Exemptions

- 16) BE IT RESOLVED That pursuant to Section 94 of the *Cities Act*, Part III of the *Local Government Freedom of Information and Protection of Privacy Act*, and as outlined in the Procedure Bylaw No. 1700, Schedule "A", that Committee meet In Camera.

Moved by Councillor Taylor
CARRIED

In Camera Session commenced at 6:48 p.m.

ADJOURNMENT

- 17) BE IT RESOLVED That the meeting adjourn at 8:32 p.m.

Moved by Councillor Hawtin
CARRIED


CHAIR


SECRETARY