

## **COUNCIL MEETING NO. 68/20**

Minutes of Council Meeting No. 68/20 held Monday, January 13, 2020, Council Chambers, City Hall, commencing at 6:15 p.m.

MEMBERS PRESENT: Mayor: R. Bater  
Councillors: D. Buglas  
K. Hawtin  
G. Lightfoot  
K. Lindgren  
K. Steinborn  
L. Taylor

ADMINISTRATION PRESENT: City Manager  
City Clerk  
Director of Finance  
Director of Leisure Services  
Director of Operations  
Director of Planning and Development  
Finance Manager  
WTP/WWTP Superintendent

His Worship Mayor R. Bater in the Chair.

Additional memorandum regarding phone and internet services requested as an addition, conditional on resolution passing for the WIFI agreement.

### **AGENDA**

1133) BE IT RESOLVED that the Agenda as presented for January 13, 2020, be approved, as amended.

Moved by Coun. K. Steinborn and K. Hawtin,  
CARRIED.

### **MINUTES**

1134) BE IT RESOLVED that minutes of Council Meeting No. 67/19 dated December 9, 2019, be adopted as circulated.

Moved by Coun. K. Steinborn and K. Hawtin,  
CARRIED.

**PUBLIC NOTICE**

None

**PUBLIC HEARING**

None

**PRESENTATION**

None

**DELEGATIONS**

TRICIA KENNEDY, BOYS AND GIRLS CLUBS OF THE B'FDS  
Re: Presentation of Programs and Services – Grant Funding

1135) BE IT RESOLVED that the powerpoint presentation material from Tricia Kennedy, Boys & Girls Clubs of the Battlefords regarding the programs and services provided at the Club, be received.

Moved by Coun. K. Steinborn and K. Hawtin,  
CARRIED.

**CORRESPONDENCE**

None

**REFERRALS TO COMMITTEES**

None

**ANNOUNCEMENTS/INQUIRIES**

Mayor Bater           As part of the SUMA convention, the Mayor along with three of the Chiefs, partners of the Sacichawasihc agreement, will participate in a panel discussion.

Dir of Operations     Introduced the new WTP/WWTP Superintendent – Mr. Mark Keller.

## REPORTS

1136) BE IT RESOLVED that the following reports be received:

DIRECTOR OF PROTECTIVE SERVICES/FIRE CHIEF

Re: Firefighting Activities – November, 2019

Re: Fire Prevention Activities – November, 2019

Re: Fire Response and Needle Pickup Maps – November, 2019

DIRECTOR OF OPERATIONS

Re: Permit to Operate a Waste Disposal Ground – Amendments

DIRECTOR OF LEGISLATIVE SERVICES

Re: Snow Angels Program

Moved by Coun. K. Steinborn and K. Hawtin,  
CARRIED.

Snow angel – James West

## UNFINISHED BUSINESS

None

## NEW BUSINESS

DIRECTOR OF PLANNING AND DEVELOPMENT

Re: Carlton Trail Improvements Capital Project Proposal

1137) BE IT RESOLVED that the proposed Carlton Trail Improvement Project in the Yellow Sky Neighbourhood be included in the 2020 budget, to be completed as a one-year construction project.

Moved by Coun. K. Hawtin and K. Steinborn,  
CARRIED.

Re: Downtown Tax Incentive Application – Swanson Gryba & Co.

1138) BE IT RESOLVED that Swanson Gryba and Company be granted a 5-year tax incentive pursuant to the criteria under the Downtown Revitalization Policy – Building Improvements and Expansion Incentive Program for the property located at 1292 100<sup>th</sup> Street.

Moved by Coun. K. Hawtin and L. Taylor,  
CARRIED.

Re: Residential Incentive Program Application – Grant Mackenzie

1139) BE IT RESOLVED that the application from Grant Mackenzie for a tax incentive pursuant to the criteria of the Residential Incentive Policy for the property located at 2310 Buhler Bay, be approved.

Moved by Coun. K. Hawtin and K. Steinborn,  
CARRIED.

DIRECTOR OF LEGISLATIVE SERVICES

Re: Municipal Revenue Sharing – Declaration of Eligibility

1140) BE IT RESOLVED that Council of the City of North Battleford confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations
- Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All Members of Council have filed and annually update their Public Disclosure Statements, as required;

and further that we authorize Administration to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Moved by Coun. K. Steinborn and K. Hawtin,  
CARRIED.

DIRECTOR OF FINANCE

Re: SUMAssure AGM – Voting Delegate

1141) BE IT RESOLVED that Margarita Pena, Finance Manager, be appointed as a voting delegate on behalf of the City of North Battleford at the SUMAssure Annual General Meeting to be held in Regina, Sask. on Sunday, February 2, 2020.

Moved by Coun. K. Steinborn and K. Hawtin,  
CARRIED.

Re: Access Communications Facility WIFI Agreement

1142) BE IT RESOLVED that the City enter into a five-year agreement with Access Communications to provide WIFI services to all City recreational facilities, to City Hall, and to the Dekker Centre for the Performing Arts and that the Mayor and City Clerk be authorized to execute such agreement once prepared.

Moved by Coun. K. Steinborn and K. Hawtin,  
CARRIED.

**ADDITION**

Re: Authority to Provide Phone and Internet Connections for Other Organizations

1143) BE IT RESOLVED that Council approves, at no cost to the users, the provision of service, equivalent to the service connections utilized on December 1, 2019, for Access Communications phone and internet at the Dekker Centre for the Performing Arts, the Twin Rivers Curling Club and the Battlefords North Stars, with this provision of service provided in exchange for allowing Access Communications exclusive access to all IT infrastructure services and related telecommunication advertising rights within City facilities for the duration of the five year agreement.

Moved by Coun. D. Buglas and L. Taylor,  
CARRIED.

Re: Tax Enforcement – Request for Proposals

1144) BE IT RESOLVED that Administration be authorized to proceed with issuing a Tax Enforcement Request for Proposals and to bring the results back to a subsequent Council meeting.

Moved by Coun. K. Lindgren and D. Buglas,  
CARRIED.

Re: Asset Management Policy

1145) BE IT RESOLVED that the Asset Management Policy which will facilitate methods for life cycle planning of assets for greater sustainability and effective allocation of resources for these assets, be adopted.

Moved by Coun. D. Buglas and K. Lindgren,  
CARRIED.

Re: 2020 Financial Services Operational Plan

1146) BE IT RESOLVED that the memorandum from Director of Finance outlining the 2020 Financial Services Operational Plan, be received.

Moved by Coun. L. Taylor and D. Buglas,  
CARRIED.

Re: 2019 Property Tax Abatement

1147) BE IT RESOLVED that the 2019 property tax abatement for 691 103<sup>rd</sup> Street in the amount of \$8,565.33 be approved.

Moved by Coun. K. Lindgren and D. Buglas,  
CARRIED.

Re: 2020 Budget Approval

1148) BE IT RESOLVED that the 2020 Budget for the City of North Battleford as presented by Administration and amended by Council during the budget discussion meetings, be approved to reflect the following amounts for the 2020 General and Utility Fund Budgets:

1. General Fund Budget:
  - a) Overall revenues of \$30,125,039
  - b) Overall expenses of \$26,990,362
  - c) Debt principal payments of \$2,294,549
  - d) Capital expenditures of \$2,736,762
  - e) Net reserve transfers out of \$1,896,634
  
2. Utility Fund Budget:
  - a) Overall revenues of \$8,272,432
  - b) Overall expenses of \$5,741,282
  - c) Debt principal payments of \$910,130
  - d) Debt issuance of \$1,803,157
  - e) Capital expenditures of \$3,424,177

Moved by Coun. D. Buglas and K. Lindgren,  
CARRIED UNANIMOUS.

1149) BE IT RESOLVED that an adjustment to the third party grant allocations included in the 2020 budget be as follows:

- Eliminate funding of \$2,500 for Catholic Family Services;
- Reduce funding of \$500 each from Empty Stocking Fund and Battlefords and Area Sexual Assault Centre; and
- Allocate this amount of \$3,500 to Concern for Youth.

Moved by Coun. K. Lindgren and K. Hawtin,

1150) BE IT RESOLVED that the motion to adjust third party grant allocations be tabled pending receipt of information from these organizations that illustrates the impact to their budgets if adjustments are made.

Moved by Coun. G. Lightfoot and K. Steinborn,  
CARRIED.

CITY MANAGER

Re: 2020 Pay Adjustments for OOS and POC Firefighters

1151) BE IT RESOLVED that the following pay adjustments and policy changes for 2020 be approved:

- A market competitive increase of 1.5% for Out of Scope Employees;
- A 1.5% increase for all Paid on Call Firefighters and a \$1.00/hour increase for Paid On Call Firefighters holding higher certification levels; and
- The recommended housekeeping changes to the Employment of Part-Time Paid on Call Firefighters Policy.

Moved by Coun. L. Taylor and D. Buglas,  
CARRIED.

MAYOR RYAN BATER

Re: 2020 Board and Committee Appointments

1152) BE IT RESOLVED that the following appointments be approved:

Historic Archives Committee (Term expiring December 31, 2021)

Larry Kulyk (Reappointment)

Hugh McIvor (Reappointment)

Tammy Donahue-Buziak (New appointee)

Development Appeals Board (Term expiring December 31, 2022)

Mike Waschuk (Reappointment)

Janaye Chubb (New appointee; replacing Tim LaFreniere)

Marlo Spence (New appointee; replacing Al Keller)

Dekker Centre for the Performing Arts (Term expiring December 31, 2021)

Patricia Whitecalf-Ironstand (Reappointment)

Karen Ulmer	(New appointment)
Kerilyn Voight	(New appointment)
Koreen Lawrence	(New appointment)
Robyn Shenfield Bouchard	(New appointment)

Moved by Coun. K. Lindgren and D. Buglas,  
CARRIED.

## **BYLAWS**

None

## **NOTICE OF MOTION**

None

Mayor Bater advised he will be absent from the January 27, 2020, Council meeting attending, on behalf of the City, the International Council of Shopping Centres Conference.

## **ADJOURNMENT**

1153) BE IT RESOLVED that the meeting do adjourn.

Moved by Coun. D. Buglas,  
CARRIED.

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MAYOR

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CITY CLERK