

## **COUNCIL MEETING NO. 46/18**

Minutes of Council Meeting No. 46/18 held Monday, December 10, 2018, Council Chambers, City Hall, commencing at 8:00 p.m.

MEMBERS PRESENT: Mayor: R. Bater

Councillors: D. Buglas  
K. Hawtin  
G. Lightfoot  
K. Lindgren  
K. Steinborn  
L. Taylor

ADMINISTRATION PRESENT:

- City Manager
- City Clerk
- City Planner
- Director of Finance
- Director of Human Resources
- Director of Infrastructure Services
- Director of Leisure Services
- Director of Planning and Development
- Deputy Fire Chief
- Finance Manager
- Environmental Manager
- Acting Communications Coordinator

His Worship Mayor R. Bater in the Chair.

An addition to consider cancellation of Planning Committee meeting was requested as last item under New Business.

### **AGENDA**

762) BE IT RESOLVED that the Agenda as presented for December 10, 2018, be approved as amended.

Moved by Coun. K. Steinborn and L. Taylor,  
CARRIED.

## **MINUTES**

763) BE IT RESOLVED that minutes of Council Meeting No. 45/18 dated November 26, 2018, be adopted as circulated.

Moved by Coun. K. Steinborn and L. Taylor,  
CARRIED.

## **PUBLIC NOTICE**

None

## **PUBLIC HEARING**

### **CLOSURE OF CERTAIN STREETS**

Re: Portion Located on East Side of Highway 16, Bordering West Side of 12004 Railway Avenue East

- Mayor Bater declared the hearing open and asked if there was anyone present who wished to make representation.
- Mayor Bater called a second and third time if there was anyone present who wished to make representation. No one attended to make representation.
- Mayor Bater declared the hearing closed.

764) BE IT RESOLVED that Notice of Public Hearing be received which pertains to the consideration of a bylaw to authorize the permanent closure of the undeveloped street described as:

- That portion of street located on the east side of Highway 16, bordering the west side of 12004 Railway Avenue East, shown as the shaded portion on the noted sketch.

Moved by Coun. K. Steinborn and L. Taylor,  
CARRIED.

## **PRESENTATION**

None

## **DELEGATIONS**

None

**CORRESPONDENCE**

None

**REFERRALS TO COMMITTEES**

None

**ANNOUNCEMENTS/INQUIRIES**

**PROCLAMATIONS**

765) BE IT RESOLVED that the proclamation regarding *Tuesdays from January 8<sup>th</sup>, 2019 to February 26, 2019, as "Better Together Tuesdays"*, be received.

Moved by Coun. K. Hawtin and K. Steinborn,  
CARRIED.

**REPORTS**

766) BE IT RESOLVED that the following reports be received:

**DIRECTOR OF PLANNING AND DEVELOPMENT**

Re: Snow Angel Program

Re: 2019 SPPI Conference

Re: Road Closure of Parcel A, Plan 101971896, Ext. 0

**COMMITTEE MEETING MINUTES – UNADOPTED**

Re: Leisure Services Advisory Committee Mtg. # 18/18

Moved by Coun. K. Steinborn and K. Hawtin,  
CARRIED.

Snow Angel – Chris Nolin.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

DIRECTOR OF PLANNING AND DEVELOPMENT

Re: Downtown Tax Incentive Application – CR Developments Inc.

767) BE IT RESOLVED that CR Developments Inc., located at 1121 102nd Street, be granted a tax incentive pursuant to the criteria under the Downtown Revitalization Policy – New Construction Incentive Program.

Moved by Coun. L. Taylor and K. Steinborn,  
CARRIED.

DIRECTOR OF INFRASTRUCTURE SERVICES

Re: Public Works Building - Lunchroom

768) BE IT RESOLVED that to ensure the City meets Occupational Health and Safety Regulation standards, completion of the restructuring of the Public Works building lunchroom, change room and parts room for the estimated cost of \$20,000.00 with funds to be allocated from the Operation Fleet Equipment Repair account, be approved.

Moved by Coun. L. Taylor and K. Steinborn,  
CARRIED.

DIRECTOR OF FINANCE

Re: Asset Management Gap Analysis

769) BE IT RESOLVED that Administration be authorized to begin development of an Asset Management Implementation Plan with the plan to be brought back to Council for approval prior to March 31, 2019.

Moved by Coun. K. Steinborn and K. Hawtin,  
CARRIED.

Re: Property Taxation Assistance

770) BE IT RESOLVED that the City enter into a short-term personal services contract with Mr. Tim Furlong for the period of January to June, 2019, to provide a property tax operations review, with all compensation to Mr. Furlong calculated from any improvements identified in that period and realized by the City, and further that the City Manager be authorized to approve and sign the agreement with Mr. Tim Furlong once prepared.

Moved by Coun. D. Buglas and K. Lindgren,  
CARRIED.

Re: Recommendation from Budget Committee - Budget 2019

771) BE IT RESOLVED that the following resolutions be considered regarding the approval of the 2019 Budget:

- That an internal operation efficiencies target of \$500,000 be approved for implementation for 2019 and onwards.

Moved by Coun. K. Lindgren and D. Buglas,  
CARRIED UNANIMOUS.

- That the capital costs of purchasing the Self Contained Breathing Apparatus for the Fire Department be reduced by \$116,333 in 2019 and added into the 2020 Budget as part of a two-year contract purchase.

Moved by Coun. L. Taylor and G. Lightfoot,  
CARRIED UNANIMOUS.

- That the capital purchase cost of a Command Vehicle for the Fire Department be reduced to \$50,000.

Moved by Coun. G. Lightfoot and L. Taylor,  
CARRIED UNANIMOUS.

- That the capital project to pave the grounds at the Wastewater Treatment Plant be delayed with costs transferred to reserves in order to address the long-term drainage issues at the facility location.

Moved by Coun. D. Buglas and K. Lindgren,  
CARRIED UNANIMOUS.

- That transfer of \$120,000 from Infrastructure and Maintenance Services to General Government Services be approved.

Moved by Coun. G. Lightfoot and K. Hawtin,  
CARRIED UNANIMOUS.

Mayor R. Bater declared a conflict of interest to voting on the grant for Destination Battlefords as that organization is his employer.

Councillor G. Lightfoot declared a conflict of interest to voting on the grant for Catholic Family Services as he sits on their Board.

Council agreed to amend the resolution to remove these two grant requests for inclusion in a separate resolution.

➤ That the following Third Party and Community Development Grant applications be approved:

• North Battleford Transit System	\$268,780
• Battlefords Handi-bus System	\$103,588
• River Valley Board	\$ 68,000
• Lakeland Library Region	\$361,024
• North Battleford Library	\$147,600
• Battlefords Education and Trade Centre	\$ 10,000
• Battlefords Boys & Girls Club	\$ 15,000
• Dekker Centre for the Performing Arts	\$235,000
• NB Golf and Country Club	\$ 75,000
• The Humane Society	\$271,893
• Battlefords Boys & Girls Club	\$ 25,000
• The Lighthouse	\$ 25,000

and that Administration be directed to notify the agencies of the updated amounts.

Moved by Coun. K. Lindgren and D. Buglas,  
CARRIED.

Mayor R. Bater and Councillor G. Lightfoot left the Council Chambers. Deputy Mayor Coun. K. Steinborn assumed the Chair.

➤ That the following Third Party and Community Development Grant applications be approved:

• Destination Battlefords	\$118,458
• Catholic Family Services	\$ 2,500

and that Administration be directed to notify the agencies of the updated amounts.

Moved by Coun. L. Taylor and K. Hawtin,  
CARRIED.

Mayor R. Bater and Councillor G. Lightfoot returned to Council Chambers. Mayor R. Bater resumed the Chair.

➤ That through efficiencies and savings, two positions be added to General Government Services, those being a full-time permanent Asset Management Accountant and a two-year term Finance Accountant.

Moved by Coun. L. Taylor and G. Lightfoot,  
CARRIED UNANIMOUS.

- That the 2019 Budget for the City of North Battleford as presented by Administration and amended by Council, be adopted.

Moved by Coun. K. Lindgren and D. Buglas,  
CARRIED UNANIMOUS.

CITY MANAGER

Re: Lease Agreement Extension – Battlefords Agricultural Society

772) BE IT RESOLVED that the lease agreement between the City of North Battleford and the Battlefords Agricultural Society for the use and occupation of the agricultural land commonly known as the “Exhibition Grounds” be extended for a five-year term effective November 1, 2018, to October 31, 2023, and that the Mayor and City Clerk be authorized to execute such agreement.

Moved by Coun. D. Buglas and K. Lindgren,  
CARRIED.

Re: Battleford Road Culvert Replacement Project

773) BE IT RESOLVED that payment to CIMA Canada Inc. as prime contractor to complete the culvert replacement project at Battleford Road be approved with a total value not to exceed \$251,006.00 (GST not included), with the additional money needed to cover the overage of \$101,006.00 be re-allocated from the following accounts:

- Fleet – Service Contract
- Grading and Graveling – Supplies
- Patching – Supplies
- Culverts and Ditches – Service Contract

Moved by Coun. K. Lindgren and D. Buglas,  
CARRIED.

**ADDITION**

Re: Consideration of Cancelling December, 2018 Planning Committee Meeting

774) BE IT RESOLVED that the Planning Committee meeting scheduled for Monday, December 17, 2018, be cancelled.

Moved by Coun. D. Buglas and L. Taylor,  
CARRIED.

**BYLAWS**

None

**NOTICE OF MOTION**

None

Mayor R. Bater extended holiday wishes to Council, staff and the citizens of North Battleford, wishing everyone a very Merry Christmas and all the best in the New Year.

**ADJOURNMENT**

775) BE IT RESOLVED that the meeting do adjourn.

Moved by Coun. K. Lindgren,  
CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK