

## **COUNCIL MEETING NO. 43/18**

Minutes of Council Meeting No. 43/18 held Monday, October 22, 2018, Council Chambers, City Hall, commencing at 8:00 p.m.

MEMBERS PRESENT: Mayor: R. Bater  
Councillors: D. Buglas  
K. Hawtin  
K. Lindgren  
K. Steinborn  
L. Taylor

MEMBER ABSENT: Councillor G. Lightfoot

ADMINISTRATION PRESENT: City Manager  
City Clerk  
City Planner  
Director of Human Resources  
Director of Infrastructure Services  
Director of Leisure Services  
Director of Planning and Development  
Director of Protective Services/Fire Chief  
Financial Manager/Acting Finance Director

His Worship Mayor R. Bater in the Chair.

### **AGENDA**

717) BE IT RESOLVED that the Agenda as presented for October 22, 2018, be approved.

Moved by Coun. K. Steinborn and D. Buglas,  
CARRIED.

### **MINUTES**

718) BE IT RESOLVED that minutes of Council Meeting No. 42/18 dated October 9, 2018, be adopted as circulated.

Moved by Coun. D. Buglas and K. Steinborn,  
CARRIED.

**PUBLIC NOTICE**

None

**PUBLIC HEARING**

None

**PRESENTATION**

None

**DELEGATIONS**

BRENDAN BOOTHMAN AND JERROD SCHAFER, RBC  
Re: 2018 Investment Update

719) BE IT RESOLVED that the powerpoint presentation from Brendan Boothman and Jerrod Schafer, RBC Wealth Management Dominion Securities regarding an update on status of the City 2018 investments, be received.

Moved by Coun. D. Buglas and K. Steinborn,  
CARRIED.

DR. TARAH HODGKINSON  
Re: Community Safety Survey

720) BE IT RESOLVED that the Community Safety Survey presented by Dr. Tarah Hodgkinson, be received.

Moved by Coun. L. Taylor and K. Lindgren,  
CARRIED.

HERB SUTTON, COMMUNITY SAFETY COORDINATOR  
Re: Monitor Report – October, 2018

721) BE IT RESOLVED that the October, 2018 “Building a Safer Community” monitor report from Herb Sutton, Community Safety Coordinator, be received.

Moved by Coun. L. Taylor and K. Lindgren,  
CARRIED.

Council supported the proposal that those leading the initiatives reported on by the Community Safety Coordinator attend a meeting to report on specifics of their projects.

S/SGT DARCY WOOLFITT, RCMP

Re: Third Quarter Statistical Data – July to September, 2018

722) BE IT RESOLVED that the 3rd Quarter Statistical Data report as presented by A/OIC Darcy Woolfitt, Battlefords RCMP Detachment, be received.

Moved by Coun. K. Hawtin and D. Buglas,  
CARRIED.

### **CORRESPONDENCE**

None

### **REFERRALS TO COMMITTEES**

None

### **ANNOUNCEMENTS/INQUIRIES**

Mayor Bater            Attended the SPRA conference and acknowledged the award presented to Mr. Bill Samborski, the President's Award of Distinction. Acknowledged that Linda Machniak received the Chamber Builder Award at the recently held ABEX awards in Saskatoon.

City Manager            Advised the Waste Management Facility will be closed Wednesday, October 24, 2018, for two hours for family and colleagues to attend the funeral service of an employee of the WMF who passed away.

Coun. Lindgren            Attended a meeting coordinated through the Office of the Treaty Commission and of plans for a further meeting on December 6.

### **REPORTS**

723) BE IT RESOLVED that the following reports be received:

ACTING DIRECTOR OF FINANCE

Re: Quarterly Financial Report – as of September 30, 2018

COMMITTEE MEETING MINUTES – UNADOPTED

Re: Planning Committee Mtg # 16/18

SPECIAL COMMITTEE MEETING MINUTES – UNADOPTED

Re: Battlefords Handi-bus - #3/18

Re: North Battleford Public Transit - #3/18

Moved by Coun. D. Buglas and K. Hawtin,  
CARRIED.

Council requested an explanation of the rate increases for transit and handi-bus travel.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

DIRECTOR OF LEISURE SERVICES

Re: Development of Regional Parks and Recreation Master Plan

724) BE IT RESOLVED that the Council of the City of North Battleford commit to working with the Council of the Town of Battleford to direct their respective Administrations to develop a Regional Recreation Master Plan to review current recreation facilities, parks, and recreation services that are utilized by residents of the Battlefords, with the outcome of the Regional Parks and Recreation Master Plan to prioritize amenities and the cost-effective planning and operations of the parks and recreation resources in the Battlefords; and

Further that, the Regional Parks and Recreation Master Plan identify how the Town of Battleford and the City of North Battleford may best collaborate on the delivery of parks and recreation services to the Battlefords.

Moved by Coun. K. Lindgren and L. Taylor,  
CARRIED.

ACTING DIRECTOR OF FINANCE

Re: 2018 Saskatchewan Winter Games Surplus

725) BE IT RESOLVED that the following proposal from the Saskatchewan Winter Games Committee regarding the surplus funds from the games be supported:

“That the surplus funds in the endowed 2018 Saskatchewan Winter Games Fund be placed at the Battleford and District Community Foundation with four (4) percent of the endowed fund

to be granted out each year to eligible community sport and recreation clubs, organizations and individuals in need of near term funding, and that once the City is ready to proceed with the new Civic Centre project, the endowed funds be allocated to kick-start that campaign; conditional on the following requirements:

- That a request be made to the Winter Games Committee to forward the funds to the City for deposit in the City's bank account, with the monies to then be forwarded to the Battlefords and District Community Foundation Inc. to be invested under the Winter Games name with the allowance given to the Foundation to use 4% of the fund as requested;
- Once the City is ready to launch the fundraising campaign towards the new Arena project, a separate Institutional Investment Portfolio account will be opened and the monies will be requested for transfer back to the City with the timeframe of either by the end of the City's fiscal year or with 180 days notice; and
- That the Battlefords and District Community Foundation Inc. be required to provide annual financial statements to Council regarding the funds.

Moved by Coun. L. Taylor and K. Lindgren,  
CARRIED UNANIMOUS.

Re: Appointment of Auditor – Year ending December 31, 2018

726) BE IT RESOLVED that the City of North Battleford appoint Holm Raiche Oberg, Chartered Accountants P.C. Ltd., to provide external auditing services for the year ending December 31, 2018.

Moved by Coun. K. Lindgren and L. Taylor,  
CARRIED.

DIRECTOR OF HUMAN RESOURCES

Re: Reasonable Suspicion Policy

727) BE IT RESOLVED that the Reasonable Suspicion Policy, written to address the responsibility of the City to ensure a healthy and safe workplace, which includes measures to prevent workplace accidents arising from the inappropriate use of alcohol and other substances, be adopted.

Moved by Coun. K. Hawtin and D. Buglas,  
CARRIED.

Re: Group Benefits Coverage to Outside Organizations Policy

Mayor R. Bater declared a conflict of interest and left the Council Chambers. Reason given is that the organization affected by this proposed policy is his employer.

Deputy Mayor K. Lindgren assumed the Chair.

Discussion on the policy ensued. Area of concern was how would an organization who was delinquent in paying their premiums be dealt with. Agreed that wording to protect the financial security of the City be included in the policy.

728) BE IT RESOLVED that the motion to adopt the Group Benefits Insurance Coverage to Outside Organizations Policy, be tabled to the next Council meeting.

Moved by Coun. K. Hawtin and D. Buglas,  
CARRIED.

Administration to amend the policy to reflect the suggested changes.

Following the vote on the tabling motion, Mayor R. Bater returned to Council Chambers and assumed the Chair.

**CITY MANAGER**

Re: Review of Indemnities for Mayor and Council Policy

729) BE IT RESOLVED that the proposal of the City Manager to review the policy for indemnities provided to Mayor and Council be approved with the process to begin as soon as possible.

Moved by Coun. K. Hawtin and D. Buglas,  
CARRIED.

**BYLAWS**

None

**NOTICE OF MOTION**

Councillor K. Lindgren submitted the following Notice of Motion:

BE IT RESOLVED that Administration be directed to develop a Business Tax Incentive Policy applicable to the area defined under the Vacant Commercial Property Tax Levy Bylaw as the "key commercial corridor", that would support the new development of commercial

properties, or the redevelopment of commercial properties with the level of tax incentives to be significantly less than those available in the Downtown Revitalization Incentive Policy, so as to not jeopardize the redevelopment of the downtown core.

Motion to be included on the agenda for next meeting of Council – November 13, 2018

**ADJOURNMENT**

730) BE IT RESOLVED that the meeting do adjourn.

Moved by Coun. D. Buglas,  
CARRIED.

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MAYOR

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CITY CLERK