

## COUNCIL MEETING NO. 34/18

Minutes of Council Meeting No. 34/18 held Monday, May 14, 2018, Council Chambers, City Hall, commencing at 8:00 p.m.

MEMBERS PRESENT: Mayor: R. Bater  
Councillors: D. Buglas  
K. Hawtin  
K. Lindgren  
K. Steinborn  
L. Taylor

MEMBER ABSENT: Councillor: G. Lightfoot

ADMINISTRATION PRESENT: City Clerk  
City Engineer  
City Planner  
Communications Coordinator  
Director of Finance  
Director of Human Resources  
Director of Infrastructure  
Director of Leisure Services/Acting City Manager  
Director of Planning and Development  
Director of Protective Services/Fire Chief  
Director of Utility Services  
Executive Assistant  
Finance Manager

His Worship Mayor R. Bater in the Chair.

An additional report regarding weigh scale deck repair at the WMF was requested for inclusion under Reports.

### AGENDA

556) BE IT RESOLVED that the Agenda as presented for May 14, 2018, be approved, as amended.

Moved by Coun. K. Lindgren and K. Hawtin,  
CARRIED.

**MINUTES**

557) BE IT RESOLVED that minutes of Council Meeting No. 33/18 dated April 23, 2018, be adopted as circulated.

Moved by Coun. K. Hawtin and D. Buglas,  
CARRIED.

**PUBLIC NOTICE**

None

**PUBLIC HEARING**

None

**PRESENTATION**

None

**DELEGATIONS**

None

**CORRESPONDENCE**

DIRECTOR OF LEISURE SERVICES  
Re: Notice of Retirement

558) BE IT RESOLVED that correspondence from Bill Samborski, Director of Leisure Services dated April 27, 2018, regarding official notice of retirement from the City of North Battleford, be received.

Moved by Coun. D. Buglas and K. Hawtin,  
CARRIED.

**REFERRALS TO COMMITTEES**

None

## **ANNOUNCEMENTS/INQUIRIES**

### **PROCLAMATIONS**

559) BE IT RESOLVED that the proclamations regarding *Sexual Assault Awareness Week, Naturopathic Medicine Week, National Public Works Week* and *North American Occupational Safety and Health (NAOSH) Week* be received.

Moved by Coun. D. Buglas and K. Lindgren,  
CARRIED.

Coun. Hawtin            Asked for updates on status of service roads to Frontier Mall and auto dealers north.

Mayor Bater            Added these are roads to be funded through the Provincial Urban Connector Program.

Dir of Infrastructure    Advised a call has been made to the provincial department and a report will be come back once the status of maintenance is known.

Coun. Hawtin            Commented that the city owned lots downtown where the theatre is proposed is now blocked off for traffic.

Dir of P & D             Advised the theatre is beginning construction and that the graveled portion as well as the theatre site is no longer for public parking.

Coun. Hawtin            Asked if the two hour parking restrictions were to be enforced in order to ensure traffic flow downtown.

Dir of P & D             Are in consultation with the CSO department and will report back with a planned schedule.

## **REPORTS**

560) BE IT RESOLVED that the following reports be received:

### **DIRECTOR OF PLANNING AND DEVELOPMENT**

Re: Eyes that Care Initiative - Neighbourhood Champions

### **DIRECTOR OF UTILITY SERVICES**

Re: 2018 Uni-Directional Flushing of Waterlines

Re: Household Hazardous Waste Day

Re: Scale Deck Repair (Addition)

DIRECTOR OF LEGISLATIVE SERVICES

Re: Institutional Investment Policy Bylaw

COMMITTEE MEETING MINUTES –UNADOPTED

Re: Leisure Services Advisory Committee Meeting No. 13/18

SPECIAL COMMITTEE MEETING MINUTES – UNADOPTED

Re: North Battleford Public Transit - #2/18

Re: Battlefords Handi-bus - #2/18

Moved by Coun. K. Lindgren and D. Buglas,  
CARRIED.

Neighbourhood champions – Terry and Darlene Baer

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

RECOMMENDATION FROM EXECUTIVE COMMITTEE

Re: Institutional Investment Policy

561) BE IT RESOLVED that the Institutional Investment Policy be adopted and that RBC Wealth Management Dominion Securities be awarded the RFP contract in order to design a mutually acceptable portfolio for managing investments for the City per the Investment Policy and further that these investment services be contracted for a five-year term commencing May 1, 2018 to April 30, 2023.

Moved by Coun. D. Buglas and K. Hawtin,  
CARRIED.

DIRECTOR OF UTILITY SERVICES

Re: Free Curbside Giveaway Weekend – June 9 & 10, 2018

562) BE IT RESOLVED that authorization be given to the Department of Utility Services to organize and administer a Free Curbside Giveaway Weekend on June 9th and 10th, 2018.

Moved by Coun. K. Lindgren and K. Hawtin,  
CARRIED.

Council directed that no permit application be required for those wishing to participate.

DIRECTOR OF PLANNING AND DEVELOPMENT  
Re: 2018 Capital Works – Roadways Tender – Contract 3

563) BE IT RESOLVED that the tender for the 2018 Capital Works Projects – Roadways – Contract 3 be awarded to K & S Asphalt Services Ltd. for the bid price of \$3,337,602.61 plus GST.

Moved by Coun. L. Taylor and K. Steinborn,  
CARRIED.

Re: Secondary Suites Incentives

564) BE IT RESOLVED that the incentives as proposed in the memorandum of the Director of Planning and Development dated May 8, 2018, regarding upgrading or constructing Secondary Suites to National Building Code standards, be approved, effective May 1, 2018.

Moved by Coun. K. Steinborn and L. Taylor,  
CARRIED.

DIRECTOR OF FINANCE  
Re: Access to Sask Energy Municipal Surcharge

565) BE IT RESOLVED that the memorandum of the Director of Finance dated May 9, 2018, and accompanying correspondence from the Ministry of Government Relations regarding access to the Sask Energy Municipal Surcharge be received.

Moved by Coun. K. Steinborn and L. Taylor,  
CARRIED.

**BYLAWS**

NO. 2056  
Re: To Provide for an Investment Policy

566) BE IT RESOLVED that Bylaw No. 2056 be introduced and read a first time.

Moved by Coun. L. Taylor and K. Steinborn,  
CARRIED.

A BYLAW OF THE CITY OF NORTH BATTLEFORD TO  
ESTABLISH AN INVESTMENT POLICY

567) BE IT RESOLVED that Bylaw No. 2056 be read a second time.

Moved by Coun. L. Taylor and K. Steinborn,  
CARRIED.

568) BE IT RESOLVED that Bylaw No. 2056 be given three readings at this meeting.

Moved by Coun. L. Taylor and K. Steinborn,  
CARRIED UNANIMOUS.

569) BE IT RESOLVED that Bylaw No. 2056 be read a third time and passed.

Moved by Coun. L. Taylor and K. Steinborn,  
CARRIED.

**NEW BUSINESS (continued)**

**DIRECTOR OF FINANCE**

**Re: Approval to Invest \$12 M – Institutional Investment**

570) BE IT RESOLVED that a transfer of funds in the amount of \$12 Million into an investment account in RBC be authorized and that, per the Institutional Investment Policy, permit our Investment Advisors to determine the best time to invest these funds.

Moved by Coun. L. Taylor and K. Steinborn,  
CARRIED.

**NOTICE OF MOTION**

None

**ADJOURNMENT**

571) BE IT RESOLVED that the meeting do adjourn.

Moved by Coun. K. Steinborn,  
CARRIED.

\_\_\_\_\_  
MAYOR

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CITY CLERK