

## BYLAW NO. 1928

**A BYLAW OF THE CITY OF NORTH BATTLEFORD IN  
THE PROVINCE OF SASKATCHEWAN TO ESTABLISH  
THE EMERGENCY MEASURES ORGANIZATION OF THE  
CITY OF NORTH BATTLEFORD.**

THE COUNCIL OF THE CITY OF NORTH BATTLEFORD IN OPEN MEETING ENACTS  
AS FOLLOWS:

### **Title**

- 1 This Bylaw may be cited as “The Emergency Planning Bylaw”.

### **Purpose**

- 2 The purpose of this Bylaw is to establish the Emergency Measures Organization of the City of North Battleford and to comply with the provisions of *The Emergency Planning Act* of the Province of Saskatchewan.

### **Definitions**

- 3 In this Bylaw:

“**City**” means the City of North Battleford;

“**Co-ordinator**” means the Emergency Measures Co-ordinator of the City of North Battleford;

“**Council**” means the Mayor and Council of the City of North Battleford;

“**Emergency**” means emergency as defined in *The Emergency Planning Act* of the Province of Saskatchewan;

“**Minister**” means minister as defined in *The Emergency Planning Act* of the Province of Saskatchewan;

“**Planning Committee**” means the Emergency Measures Planning Committee of the City of North Battleford.

## **Emergency Measures Organization**

- 4 There is hereby established the Emergency Measures Organization of the City of North Battleford consisting of the Council and the "Planning Committee".

## **Planning Committee**

- 5 (1) The Planning Committee is established and shall consist of the following members or their designate:
- (a) Emergency Planning Coordinator;
  - (b) Fire Chief;
  - (c) Commanding Officer of the City RCMP Detachment;
  - (d) Manager, North Battleford EMS;
  - (e) City Manager;
  - (f) City Clerk;
  - (g) Director of Public Works and Engineering;
  - (h) Director of Finance;
  - (i) Director of Parks and Recreation;
  - (j) Director Human Resources;
  - (k) Director of Economic Development;
  - (l) Sr. Special Constable, North Battleford Bylaw Enforcement;
  - (m) Medical Health Officer, Prairie North Health Region; and
  - (n) Such other persons as may be appointed by the Coordinator, who may include officials of The City of North Battleford or members of voluntary or other agencies which may have a function in the event of a disaster within the community.
- (2) A designate mentioned in Subsection 5(1) shall have full authority to participate as a member of the Planning Committee.

- (3) Each member of the Planning Committee shall be responsible for:
  - (a) the development and execution of the Emergency Plan within the service that the member represents;
  - (b) the training of employees and volunteers;
  - (c) making comprehensive studies of existing resources;
  - (d) making such plans and carrying out such activities as are necessary to ensure the capability to meet the City's responsibilities during a major emergency or disaster.
- (4) The Planning Committee, under the direction of the Coordinator shall:
  - (a) integrate the individual plans of each member into the umbrella civic plan;
  - (b) develop procedures for responding to a disaster;
  - (c) provide necessary services during an emergency;
  - (d) develop an incident command system to effectively manage emergencies.

### **Co-ordinator**

- 6 (1) The Office of Emergency Measures Coordinator is established.
- (2) The Emergency Measures Coordinator shall be the Chairman of the Planning Committee.
- (3) The Emergency Measures Coordinator for the City of North Battleford shall be appointed by Council.
- (4) The Emergency Planning Coordinator shall:
  - (a) act as Chair of the Planning Committee;
  - (b) co-ordinate development of an emergency plan in co-operation with the departments of the municipality and agents in the municipality;
  - (c) correlate the activities of persons and organizations involved in the City in emergency planning and emergencies;
  - (d) ensure that a continuous program of training for local emergency measures organization personnel is carried out, either by local training classes or attendance at provincial or federal training schools;

- (e) co-operate with the Saskatchewan Emergency Management organization on all matters pertaining to emergency planning and operation;
- (f) develop a public information program;
- (g) submit a projected budget to cover the costs of operating the organization within the municipality, and;
- (h) act as an advisor to the municipal government during emergencies.

### **Council**

- 7 (1) Any time City Council is satisfied that an emergency or disaster exists or may exist, it may by resolution of quorum of Council make a local emergency declaration under *The Emergency Planning Act*, relating to all or any part of the City, and whereas the emergency declaration must identify:
- (a) the nature of the emergency;
  - (b) the area of the municipality where the emergency exists;
  - (c) the name of the individual making the declaration; and
  - (d) the date and time of the declaration.
- (2) In the event that a Quorum is not immediately available, the following persons:
- (a) the Mayor;
  - (b) the Deputy Mayor;
  - (c) any other member of Council,
- may, in the order given, on behalf of the City, authorized a declaration of a local emergency in any part of, or the entire City.
- (3) When a local emergency is declared, the Coordinator will immediately:
- (a) cause the details of the declaration to be published by such means of communication considered most likely to notify the population of the affected area; and
  - (b) forward a copy of the declaration of local emergency to the Minister.
- (4) Upon the making of a declaration of a local emergency, the City may exercise any or all of the powers under Section 21 of *The Emergency Planning Act*.

**Repeal of Bylaw**

8 Bylaw No. 1497 of the City of North Battleford is hereby repealed.

**Coming into Effect**

9 This bylaw shall come into force and take effect immediately upon the passing thereof.

INTRODUCED AND READ A FIRST TIME THIS 9<sup>th</sup> DAY OF MAY, A.D. 2011.

READ A SECOND TIME THIS 9<sup>th</sup> DAY OF MAY, A.D. 2011.

READ A THIRD TIME AND PASSED THIS 9<sup>th</sup> DAY OF MAY, A.D. 2011.

"Ian Hamilton"  
MAYOR

"Debbie Wohlberg"  
CITY CLERK