

## **PLANNING COMMITTEE MEETING NO. 10/17**

Minutes of Planning Committee Meeting No. 10/17 held Monday, November 20, 2017, Council Chambers, City Hall, commencing at 6:00 p.m.

### **MEMBERS PRESENT:**

Mayor R. Bater  
Councillors D. Buglas  
K. Hawtin  
G. Lightfoot  
K. Lindgren  
K. Steinborn  
L. Taylor

### **ADMINISTRATION PRESENT:**

City Manager  
City Clerk  
Communications Coordinator  
Director of Finance  
Director of Leisure Services  
Director of Planning and Development  
Director of Utility Services  
Acting Fire Chief

Deputy Mayor Coun. K. Steinborn in the Chair.

### **AGENDA**

55) BE IT RESOLVED that Agenda No. 10/17 for November 20, 2017, be approved.

Moved by Coun. K. Hawtin,  
CARRIED.

### **MINUTES**

56) BE IT RESOLVED that minutes of Planning Committee Meeting No. 9/17 held October 16, 2017, be adopted as circulated.

Moved by Coun. G. Lightfoot,  
CARRIED.

### **DELEGATIONS**

None

## **CORRESPONDENCE**

None

## **REPORTS**

Councillor D. Buglas entered Council Chambers during presentation of Leisure Services Highlights report.

57) BE IT RESOLVED that the following reports be received:

### **FIRE AND PROTECTIVE SERVICES DEPARTMENT**

Re: Fire Fighting Activities – October, 2017

Re: Fire Prevention Activities – October, 2017

### **PERMIT CLERK**

Re: Building Permits –October, 2017

Re: Business Licenses – October, 2017

### **DIRECTOR OF LEISURE SERVICES**

Re: Leisure Services Highlights – October, 2017

Re: 2018 Winter Games Meeting Minutes – October 11, 2017 & November 8, 2017

### **DIRECTOR OF INFRASTRUCTURE**

Re: Infrastructure Department Activities – October, 2017

### **DIRECTOR OF UTILITY SERVICES**

Re: Utilities Department Activities – September, 2017

Re: 2017 Well Field Assessment

### **ENVIRONMENTAL MANAGER**

Re: Fall Compost Collection Program Update

Moved by Coun. L. Taylor,  
CARRIED.

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

None

## **INQUIRIES**

- Mayor Bater            Asked how the City has been communicating to those residents affected by non-completion of the UPAR construction in 2017.
- Dir of P & D            Have had one-on-one discussions with homeowners. Written information is being prepared for delivery to explain responsibilities of the contractor and anticipated time frames for completion.
- Mayor Bater            Advised Operation Red Nose campaign has been launched to start November 24<sup>th</sup>.

## **NEXT MEETING DATE**

Monday, December 18, 2017

## **FREEDOM OF INFORMATION & PROTECTION OF PRIVACY ACT Part III Exemptions**

58) BE IT RESOLVED that pursuant to Section 5 (a)(d) & (e) of Part III of the *Freedom of Information & Protection of Privacy Act*, Committee meet in camera.

Moved by Mayor R. Bater,  
CARRIED.

Session commenced at 6:40 p.m.

Session adjourned at 7:35 p.m.

## **ADJOURNMENT**

59) BE IT RESOLVED that the meeting do adjourn.

Moved by Coun. D. Buglas,  
CARRIED.

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CHAIR

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SECRETARY