



July 2017

INTERNAL / EXTERNAL POSTING WASTE MANAGEMENT FACILITY – 2 MONTH TERM LABOURER

Applications are now being accepted for the above position. The successful applicant will perform labourer duties seasonally with the City of North Battleford's Waste Management Team. This person will report directly to the foreman of the Waste Management Facility.

Duties and Responsibilities:

- Follow safe work practices and procedures when performing duties;
- Inspect site prior to opening and after closing to the public;
- Maintains the waste disposal site in an orderly and visually acceptable condition;
- Complete required paperwork, pre-job assessments, daily Inspection reports, etc.
- Deal effectively and courteously with the Public, WMF co-workers, and other City employees;
- Help with controlling of traffic entering and exiting the WMF;
- Maintain and clean landfill buildings.
- Training in Scale House operation using the Trux software program.
- Observe and co-ordinate with the site equipment operator
- Help with directing customers to the appropriate areas.
- Monitor the types of material being disposed of and the areas where customers are disposing of the material at the WMF
- Monitor waste materials locations, ensuring that all waste materials improperly deposited or scattered on site are collected and deposited in the correct locations;
- Document and take pictures of any improper disposal of waste material by customers.
- Notify the scale house of any violations by customers so that proper fines and/or surcharges can be charged to the violators.

Qualifications:

- Grade XII or GED
- Safety tickets are an asset, must have or be able to acquire certification in WHMIS, standard first aid.
- Experience and knowledge of waste management facilities
- Knowledge of handling money and cashing out
- Basic knowledge with computers
- Able to perform mathematical functions of moderate complexity
- Must have a valid Driver's license, with a clean drivers' abstract. Class 3A is an asset.

Salary and Benefits:

- Per CUPE Agreement: - \$17.69 per hour

Commencement: August 2017

Detailed resume or completed City employment application form, including references, to be submitted to: Department of Human Resources, City Hall, no later than 4:30PM, July 17th, 2017. Fax: (306)445-0411, Email: hr@cityofnb.ca

The City wishes to thank all applicants, however, only those selected for an interview will be contacted. Please note: Priority will be given to internal applicants.