



May 2017

**INTERNAL/EXTERNAL**  
**LEISURE SERVICES - BATTLEFORDS CO-OP AQUATIC CENTRE**  
**SUPERVISOR - PERMANENT FULL-TIME**

Applications are now being accepted for the above position, which is directly responsible to the CUplex Manager. This position is a minimum 35 hrs/week and may vary to 40 hrs from week to week. The successful candidate will be required to work weekend and evening shifts as the program and facility schedule requires and there will be occasional split shifts. There also may be times when other duties are required at other Leisure Services Facilities.

**Duties and Responsibilities:**

- General Lifeguard & Instructing Duties
- Assist Management and staff with co-ordination and implementation of special events
- Supervision of Lifeguards, Instructors, Customer Service Representatives and Facility Attendants
- Recording of incidents that involve both the public and staff
- Maintain a high level of customer service and satisfaction
- Assist in program and staff evaluations as directed
- Ensure facility is maintained in a safe and clean manner for staff and public
- Ensure water testing is checked and recorded as required
- Ensure all operational safety standards are being followed for worker and public safety
- Support Cashier as required
- Maintain a high degree of professionalism to both staff and public
- Supervision will involve the pool and field house, evenings, weekends, and occasional stat holidays, and also at times they may be required at other Leisure facilities to assist as needed.
- Strong team player in support of the goals and vision of the Aquatic Centre
- All other duties as assigned.

(Opportunities provided to be trained in Leadership Development (First Aid Instructor, Lifeguard Instructor, Water Safety Instructor Trainer, etc)

**Qualifications:**

(Must have taken following or equivalent and/or willing to recertify or upgrade as needed)

- National Lifeguard Service Award (NLS)
- Red Cross Lifeguard Award
- Red Cross Water Safety Instructor Award (WSI)
- Current Standard First Aid/CPR "C"
- Saskatchewan Health Level 1 Pool Operator Certificate
- O2 provider
- Experience with supervision of personnel
- WHIMIS Certification

**Salary & Benefits:**

- Per CUPE Agreement - **\$20.43/hr**
- Benefits per City policy.

**Applications:** Applicants may submit detailed resume, including references to: Department of Human Resources, City of North Battleford, P.O. Box 460, North Battleford, Sask., S9A 2Y6; fax: (306) 445-0411; email: [hr@cityofnb.ca](mailto:hr@cityofnb.ca).  
Deadline for applications is: May 19th 2017.

NOTE: The City of North Battleford wishes to thank all applicants, however only those selected for an interview will be contacted.