

## **COUNCIL MEETING NO. 78/16**

Minutes of Council Meeting No. 78/16 held Monday, June 27, 2016, Council Chambers, City Hall, commencing at 8:00 p.m.

MEMBERS PRESENT: Mayor: I. Hamilton  
Councillors: D. Buglas  
R. Bater  
K. Hawtin  
C. Richardson

MEMBERS ABSENT: Councillors: R. Fox  
G. Lightfoot

ADMINISTRATION PRESENT: City Manager  
City Clerk  
City Planner  
Communications Coordinator  
Director of Economic Development  
Director of Finance  
Director of Human Resources  
Director of Leisure Services  
Director of Operations  
Environmental Manager

His Worship Mayor I. Hamilton in the Chair.

City Clerk requested that an addition regarding awarding a dredging contract be included as last item under New Business. Council unanimously agreed.

### **AGENDA**

1281) BE IT RESOLVED that the Agenda as presented for June 27, 2016, be approved, as amended.

Moved by Coun. C. Richardson and K. Hawtin,  
CARRIED.

### **MINUTES**

1282) BE IT RESOLVED that minutes of Council Meeting No. 77/16 dated June 13, 2016, be adopted as circulated.

Moved by Coun. K. Hawtin and C. Richardson,  
CARRIED.

## **PUBLIC NOTICE**

None

## **PUBLIC HEARING**

### **OFFICIAL COMMUNITY PLAN AMENDMENT**

#### **Re: Re-designation of Certain Parcels of Land**

- Mayor Hamilton declared the hearing open and asked if there was anyone present who wished to make representation.
- Mayor Hamilton called a second and third time if there was anyone present who wished to make representation.
- No one attended to make representation.
- Mayor Hamilton declared the hearing closed.

1283) BE IT RESOLVED that Notice of Public Hearing pertaining to amendments to the Official Community Plan to re-designate certain parcels of land, be received.

Moved by Coun. C. Richardson and K. Hawtin,  
CARRIED.

### **ZONING BYLAW AMENDMENTS**

#### **Re: Rezone Certain Parcels of Land Shown on Zoning Map**

#### **Re: Amend Definitions, Land Uses, Zoning Map**

- Mayor Hamilton declared the hearing open and asked if there was anyone present who wished to make representation.
- Mayor Hamilton called a second and third time if there was anyone present who wished to make representation.
- No one attended to make representation.
- Mayor Hamilton declared the hearing closed.

1284) BE IT RESOLVED that Notice of Public Hearing pertaining to the proposed changes to the Zoning Bylaw to include changes to the zoning district map and changes to definitions, land uses and development standards, be received.

Moved by Coun. K. Hawtin and C. Richardson,  
CARRIED.

## **PRESENTATION**

None

## **DELEGATIONS**

SGT. NEIL TREMBLAY, RCMP

Re: Policing for the Communities of the Battlefords

1285) BE IT RESOLVED that the “Excellent Policing for the Communities of The Battlefords” report focusing on specific objectives developed for the detachment, be received.

Moved by Coun. C. Richardson and K. Hawtin,  
CARRIED.

## **CORRESPONDENCE**

None

## **REFERRALS TO COMMITTEES**

None

## **ANNOUNCEMENTS/INQUIRIES**

- |                  |   |
|------------------|---|
| Coun. Bater      | Asked why the attendance and expense records for Council and Administration are not up to date on the website.  |
| City Manager     | Advised with changes in the Communications department, the duty to complete was overlooked.   |
| Coun. Richardson | Asked if signage indicating “slow down children playing” could be installed closer to the entrance into Killdeer subdivision. Also advised no parking signs are obscured by trees along Killdeer Drive. |
| Coun. Hawtin     | Advised trees at corner of Clements Drive and Ross Crescent are impeding visibility for safe vehicular traffic flow.  |
| Mayor Hamilton   | Encouraged the public to celebrate Canada Day.  |
| Coun. Bater      | Reminded the public about the 55+ Senior Provincial Games – July 5 – 7 in the City. Advised are still looking for volunteers.   |

## **REPORTS**

1286) BE IT RESOLVED that the following reports be received:

DIRECTOR OF OPERATIONS

Re: 2015 Wastewater System Assessment Report

ENVIRONMENTAL MANAGER

Re: WMF Inspection by Environment Canada

COMMITTEE MEETING MINUTES – UNADOPTED

Re: Planning Committee Mtg. #18/16

Re: Leisure Services Advisory Committee Mtg. # 13/16

Moved by Coun. K. Hawtin and C. Richardson,  
CARRIED.

## **UNFINISHED BUSINESS**

DIRECTOR OF LEGISLATIVE SERVICES

Re: Backyard Urban Hen Project Information

1287) BE IT RESOLVED that memorandum from Director of Legislative Services dated June 20, 2016, regarding backyard urban hen projects and animal care standards be received.

Moved by Coun. C. Richardson and D. Buglas,  
CARRIED.

## **NEW BUSINESS**

CORRESPONDENCE

1) TAMARA AND KEVIN MASON - Email

Re: Request to Keep a Juliana Micro Pig in City Limits

1288) BE IT RESOLVED that emailed correspondence from Tamara and Kevin Mason dated June 22, 2016, regarding a request to keep a Juliana micro pig within City limits, be received.

Moved by Coun. D. Buglas and C. Richardson,  
CARRIED.

1289) BE IT RESOLVED that the request from Tamara and Kevin Mason to keep a Juliana micro pig within the limits of the City of North Battleford be approved conditional that the pig be kept as an indoor pet, with permission only granted for the life span of this specific animal.

Moved by Coun. C. Richardson and R. Bater,  
CARRIED.

RECOMMENDATIONS FROM EXECUTIVE COMMITTEE

Re: Outstanding 2016 Grants

1290) BE IT RESOLVED that the following grants be approved for the listed organizations for 2016:

1. Catholic Family Services	\$ 2,500.00
2. Empty Stocking Fund Inc.	\$ 5,000.00
3. Battlefords & Area Sexual Assault Centre	\$ 5,000.00
4. Midwest Food Resources	\$ 7,000.00
5. Allied Arts Council	\$ 8,450.00

and further that a revised policy for third party grants be brought to Council for review.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

Re: Free Standing Signs – C4 Commercial Districts

1291) BE IT RESOLVED that Administration be authorized to prepare a bylaw to amend the Zoning Bylaw No. 1971 to allow a maximum of two free standing signs in the C3, C4, MU and M districts that have a minimum site area of 60,000 square metres (15 acres), and to proceed with the necessary advertising to accommodate these amendments.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

RECOMMENDATION FROM PLANNING COMMITTEE

Re: 2015 Audited Financial Statement and Supporting Schedules

1292) BE IT RESOLVED that the 2015 Draft Audited Financial Statements and supporting schedules for the year ended December 31, 2015, as prepared by Holm Raiche Oberg, be approved for adoption as the final 2015 Audited Financial Statements for the City of North Battleford.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

CITY MANAGER  
Re: Half-Mast Flag Policy

1293) BE IT RESOLVED that the Half-Mast Flag Policy included in the agenda package for June 27, 2016, be adopted.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

Re: Assessment and Taxation Review Committee

1294) BE IT RESOLVED that the draft Terms of Reference for the Assessment and Taxation Review Committee be received.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

DIRECTOR OF ECONOMIC DEVELOPMENT  
Re: Licensing Bylaw Amendments for Special Sales Events

1295) BE IT RESOLVED that the memorandum of the Director of Economic Development dated June 22, 2016, regarding amendments to the Licensing Bylaw to allow for special sales events to occur in the City, be received.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

**ADDITION**

DIRECTOR OF OPERATIONS  
Re: Dredging At Intake Structure of F.E. Holliday Water Treatment Plant

1296) BE IT RESOLVED that the contract to dredge the North Saskatchewan River in the area of sand buildup by the F.E. Holliday Water Treatment Plant intake structure be awarded to North Fringe Industrial Technologies in the amount of \$124,104.75, applicable taxes included.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

**BYLAWS**

NO. 2018

Re: Amend Business License Bylaw

1297) BE IT RESOLVED that Bylaw No. 2018 be introduced and read a first time.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

A BYLAW OF THE CITY OF NORTH BATTLEFORD IN THE PROVINCE OF SASKATCHEWAN TO AMEND BYLAW NO. 1100, BEING THE BYLAW TO LICENCE AND REGULATE CERTAIN BUSINESSES AND OCCUPATIONS IN THE CITY.

1298) BE IT RESOLVED that Bylaw No. 2018 be read a second time.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

1299) BE IT RESOLVED that Bylaw No. 2018 be given three readings at this meeting.

Moved by Coun. K. Hawtin and D. Buglas,  
CARRIED UNANIMOUS.

1300) BE IT RESOLVED that Bylaw No. 2018 be read a third time and passed.

Moved by Coun. K. Hawtin and D. Buglas,  
CARRIED.

NO. 2019

Re: Mail-in Ballot Voting System Bylaw

1301) BE IT RESOLVED that Bylaw No. 2019 be introduced and read a first time.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

A BYLAW OF THE CITY OF NORTH BATTLEFORD TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM.

1302) BE IT RESOLVED that Bylaw No. 2019 be read a second time.

Moved by Coun. R. Bater and D. Buglas,  
CARRIED.

1303) BE IT RESOLVED that Bylaw No. 2019 be given three readings at this meeting.

Moved by Coun. K. Hawtin and D. Buglas,  
CARRIED UNANIMOUS.

1304) BE IT RESOLVED that Bylaw No. 2019 be read a third time and passed.

Moved by Coun. K. Hawtin and D. Buglas,  
CARRIED.

**NOTICE OF MOTION**

None

**ADJOURNMENT**

1305) BE IT RESOLVED that the meeting do adjourn.

Moved by Coun. R. Bater,  
CARRIED.

\_\_\_\_\_  
MAYOR

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CITY CLERK