



**North
Battleford**

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CONTRACTOR EXPECTATIONS



December 2017

Residential and Commercial Contractors

Congratulations on starting a new building project. In order to assist both the City and the Contractors constructing your building with the least amount of disruptions, irritations and unnecessary expenses, Property Owners, General Contractors and Sub-Trades are reminded that the City has a number of items that must be followed to protect the City's infrastructure.

1. It is the responsibility of the Contractor/Sub-trade to confirm that they are constructing on the correct property and within the proper setbacks within the property. The City will take no responsibility for contractors constructing on the wrong property, within an easement or outside of property setbacks.
2. Disposing/storage of waste material from the ground excavations onto adjacent properties, alley, streets, or public lands is not permitted. This dirt must be stored on the construction property and in the case of excess material, must be disposed of in a legal manner. Excess clean material may be disposed of at the Waste Management Facility. Contact WMF at 306-446-4411 for further information. Contractors placing waste material on City property will be charged with littering and the property owner will be invoiced for the cost of cleaning the material.
3. Ensure that sidewalks and other infrastructure on or near the construction site are not damaged by the Contractors/Sub-Trades equipment or activities. Contractor/Property Owner will be held liable for all repair costs to sidewalks, roads, alleys, curb stops, light standards, etc.
4. Storing of construction material and/or equipment on adjacent lots or in City streets and alleys is not allowed. The City will take no responsibility for lost/stolen/damaged equipment. Further, the City will hold the contractor liable for costs if City property is damaged.
5. Construction site security will be the responsibility of the contractor and the sub-trades. The City will take no responsibility for items stolen or damaged.
6. Construction litter into adjacent lots is not permitted. The contractors must ensure that all litter that blows off the construction site is picked up and disposed of in a proper and legal manner. Municipal Enforcement will charge contractors and sub-trades guilty of such offences and clean up costs will be assessed to the property owner of the construction site.

7. It is the responsibility of the contractor to ensure that they know where all easements and underground utilities are buried on the construction site before digging. The City will not be held responsible or pay for damages to any underground utilities done by the Contractor or their Sub-trades.
8. Sump pits, foundation and under floor drainage systems are not to be connected to the sanitary sewer system, as stated in the Sewerage Works Bylaw #1707. During the summer months, the City's sanitary system is reaching maximum capacities due to existing ground water volumes. It is recommended that the groundwater be drained in either the front, the back alley or the yard.
9. Unauthorized connection to the City waterlines water main and theft of water is not permitted. Only qualified City personnel will be permitted to connect the building's water system to the water main by way of a water meter. Unauthorized connections will be considered theft by the City and will be treated accordingly. If a contractor needs water on the construction site, they may apply for a meter to City Hall Utilities Department.
10. The contractor must ensure that all permits are obtained from the City to dig in the alleys or streets to tie in sewer, water, electricity, natural gas or telephone. Contractors and sub-trades require permits to dig on City property. Permits may be obtained at City Hall.
11. The contractor is required to submit a Sewer, Water, Lot Grade application and plan to determine the recommended elevation for the site. The City will not redevelop the elevations of the alleys, streets or adjacent properties if the Contractor develops improper finished elevation.
12. Ensure that there is proper traffic and pedestrian access the finished site. The City has guidelines governing access points onto the property, access width, etc. These guidelines may be obtained at the City's Planning and Development Department through a Curb Crossing Application.

**CONTRACTORS THAT DO NOT COMPLY
WILL BE FINED**