



**SCHEDULE "C"
CEMETERY LOT PURCHASE LICENSE
BYLAW NO. 1759**

City of North Battleford
1291 101st Street
P.O. Box 460
North Battleford, Saskatchewan
S9A 2Y6
PH: (306) 445-1700
FAX: (306) 445-0411

THIS LICENSE is made _____ between the City of North Battleford (hereinafter
dd mm yyyy

known as the "**City**") and the Licensee(s) (hereinafter known as the "**Licensee(s)**") as follows:

LICENSEE(S) INFORMATION

Surname			First Name			Initials		
Address			Address			Address		
City			Province			Postal Code		
Phone Number			Sex			Sex		
Email Address			Email Address			Email Address		
Date of Birth			Date of Birth			Date of Birth		
Place of Birth			Place of Birth			Place of Birth		

1. The Licensee(s) agrees to purchase from the City and the City agrees to sell to the Licensee(s) in accordance with the terms and conditions hereof a license for use of _____ (indicate number) lot(s) at the following location(s):

Cemetery Name (Drop Down Box) City of North Battleford Municipal Cemetery
 Woodlawn Memorial Gardens Cemetery

Location (Drop Down Box) Devotion Christus Veterans
 New Section Old Section Cremation Ribbon
 Columbarium Single Columbarium Double

TERMS AND CONDITIONS

Bylaw No. 1759 Incorporated by Reference

1. Bylaw No. 1759, being a bylaw of the City of North Battleford respecting cemetery operations (the “**Bylaw**”) shall form a part of this License and be binding on the Licensee(s), as such Bylaw shall be amended from time to time, as if set out in full herein. To the extent any terms and conditions of this License, including all Schedules hereto, conflict with any terms and conditions or Schedules of the Bylaw, the terms and conditions of the Bylaw shall prevail, except to the extent a term of this License specifically states that it supersedes or amends the terms and conditions of the Bylaw
2. Unless otherwise specifically indicated, any reference to a statute in this License refers to that statute and to the regulations made under that statute, as the same may, from time to time, be amended, re-enacted or replaced.

Licensee(s) Right to Transfer Lot License

1. A license for the use of a lot may be transferred in accordance with this section. To transfer a license, you must give notice of transferring in writing to the City. All transfers of a license for the use of a lot issued hereunder shall be subject to payment of a transfer fee, even transfers back to the City.
2. You may transfer a license back to the City of North Battleford and receive a full refund if you transfer the license within six months of the date on the license. If you transfer the license to the City of North Battleford after the expiry of the six month period, you will be entitled to the following refund:
 - (a) 30% of the current resident fee for the lot; or
 - (b) 50% of the original resident fee paid for the lot,whichever is greater unless the owner has documentation that indicates non-resident rates were paid originally.
3. Notwithstanding the foregoing provisions, licenses issued for lots in Woodlawn Cemetery prior to January 1, 1992, may be transferred back to the City for a refund of 100% of the original fee paid up to a maximum of \$130.00.

Interments and Disinterments

1. Regular hours of interment during the months May, June, July and August, shall be Monday to Friday 8:30 a.m. to 3:00 p.m.. All other months, regular hours of interment shall be from Monday to Friday 8:30 a.m. to 4:00 p.m.. Any interments which take place outside these hours must be approved by the Parks Foreman and are subject to the appropriate overtime fee charged per Schedule “A”.
2. During the period November 1 to April 30, notice shall be given to the Department of Infrastructure Services at the City of North Battleford at least two (2) working days (16 regular hours) before the proposed time of interment. Any overtime incurred as a result of a late notification will be charged to the funeral service provider. During the period May 1 to October 31, such notice shall be given at least one (1) working day (8 regular hours)

before the proposed time of interment. At no time will an interment be permitted with less than 8 hours (one working day) notice. The provision of notice shall not apply in the case of interment of a person who dies from a communicable disease.

3. Disinterment shall only be permitted upon the production of a permit issued by the Minister of Public Health pursuant to an application under *The Public Health Act, 1994* and upon payment of the appropriate fee as set out in Schedule "A". Any disinterment will be in full compliance with all provincial laws and regulations. The City crews will be responsible for digging to the top of the casket or maintenance vault only. Removal of the remains shall be the responsibility of the person authorized to remove the body.

No disinterment from a lot shall be carried out between November 1 and April 30 unless required by the governing authority of the Province of Saskatchewan. The proposed time of disinterment shall, subject to the provisions of any order of the governing authority of the Province, be subject to the consent of the Department of Infrastructure Services at the City of North Battleford.

Disinterment from the Columbarium may be done throughout the year and will include removal of the inscribed niche plate. Fees for disinterment and replacement of a new niche plate are set out in Schedule "A". All disinterments will be conducted in full compliance with all provincial laws and regulations.

No Interment or Disinterment shall occur on Sundays or National or Provincial Holidays.

Memorials

1. The City Cemetery staff, under the supervision of the Parks Foreman, shall be responsible for the installation and construction of bases for all memorials and any like structures or the replacement of the same in the City and Woodlawn Cemeteries, upon advance payment of the appropriate fee as set out in Schedule "A". Bases for memorials will be constructed between May 15 and September 30 weather permitting.
2. On a regular lot, a maximum of three memorials, one upright and two flat memorials or three flat memorials, are allowed. On lots in the Veterans Section a spousal memorial will be allowed pursuant to Subsection 8 (2) of this bylaw. See Schedule "B" for size restrictions.
3. Whenever the owner of a memorial neglects to make required repairs or alterations to the said memorial within 30 days after receiving written notice from the Department of Infrastructure Services to do so, the City shall have the power to remove or repair the memorial and charge the cost thereof to the owner.
4. Marker engraving will not be done by City staff.

All memorial specifications shall be in accordance with the regulations identified in the Bylaw.

Maintenance and Care

1. All lots in the cemeteries shall be entitled to basic maintenance and care that includes leveling of the ground and the seeding and cutting of grass as required. It shall not include the maintenance, repair or replacement of memorials.
2. No flowers or other memorial items shall be left on the niches or in front of the Columbarium or in the flower beds surrounding the Columbarium. Flowers will only be allowed in the flower vases provided by the City. Drawings are not allowed on the concrete or granite surface on the Columbarium or on the concrete walks surrounding the Columbarium.
3. No border, fence, railing, trellis, coping, hedge or other plant material or any other bounding or enclosing object shall be constructed, placed or planted in or around any lot other than for the purpose of operating the cemetery as authorized by the Director.
4. Natural or artificial flowers shall be permitted in holders, vases or other unbreakable receptacles provided they are permanently secured to the base of the memorial. Only one of the aforementioned holders may be erected on a single lot. Temporary markers can be left on a lot for a maximum of 6 months only (or at the discretion of the Director) and must be flush with the ground. Loose flowers (natural or artificial) placed on a lot at the time of burial will be removed after 14 days to allow for maintenance of the lot. Notwithstanding the foregoing, all natural flowers will be removed when they become unsightly.

All flowers must be picked up and removed from the cemeteries on or before October 1st of each year or they will be disposed of by Cemetery staff.